

FFY 2015 Homeland Security Grant Program Process "SAVE THE DATE" - Revised 4/2/15

Homeland Security Working Group (HSWG) Meeting Information

Proposals Budgets and Narratives Due March 30, 2015 @ 12:00 PM (Noon)

HSWG Meeting #1 : PRIMARY LOCATION CARSON CITY (APRIL 14, 2015) (8 Hours)

Review Department of Homeland Security (DHS) guidance.
 Review Nevada Commission on Homeland Security (NCHS) priorities.
 Review status of current projects .
 Review grant balances and current project de-obligations.
 Review grant compliance, timely reporting, extensions, sub-grantee monitoring .
 Review Homeland Security Grant Program (HSGP) Process and Schedule .
 Identify duplications & overlaps, eligibility problems, possible project merges, unrealistic timeframes.
 Compile summary of initially-requested project funding, discussion of total requested summary, possible call for voluntary budget reductions, discuss draft IJ's to assist.
 Brief presentations and review of Project Proposal and Budget/Narrative Submission (required updates).

TASKING: Modify, combine projects where indicated; develop Detailed Budgets and submit. Update Budgets, Proposals, Narratives and tasking for IJ Leads.

HSWG Meeting #2 PRIMARY LOCATION CARSON CITY (APRIL 28, 2015) (8 Hours)

HS Grouping into IJs. Verify IJ Leads, Project Names and Core Capabilities.
 Questions and critique by HSWG members & SAA.
 HSWG Vote on each individual project.
 Rank Projects.
 Review Project Plan and Detailed Budget development requirements.
 Recommend outcome to the Finance Committee.

TASKING: Submit final Detailed Budgets, proposals, narratives and IJ's.

Task	Type	Meeting Date and/or Due Date	Duration
HSGP Process	Deliverable		
Proposals & Budgets Due		3/30/2015	16 days
UAWG	Working meeting	4/13/2015	1 day mtg
HSWG (Las Vegas)	Working meeting	4/14/2015	1 day mtg
Leads/teams IJ work (1st draft)	Individual team task	4/16/2015	7 days
Updated Proposals & Budgets Due		4/17/2015	3 days (update from 3/30/15)
UAWG	Working meeting	4/27/2015	1 day mtg
HSWG (Carson City)	Working meeting	4/28/2015	1 day mtg
NCHS Finance	Meeting	5/11/2015	1 day mtg
Leads/teams IJ DUE (final draft) to present to Commission	Individual team task	5/1/2015 by CLOSE OF BUSINESS	Work to start 4/2/2015 (due 5/1/15 COB)
Nevada Commission on Homeland Security	Meeting	5/15/2015	1 day mtg

Key:

Proposals & Budget Due
NCHS/Finance
Nevada Commission
HSWG
UAWG
Project Managers/ IJ Leaders

UAWG - Urban Area Security Initiative
 SAA - State Administrative Agent

**PLEASE NOTE
IMPORTANT DATE
CHANGES FOR THE IJ
DUE DATE AND THE
COMMISSION MEETING!!**

